

Scholar Application

The following application form is for high school placements in 2021. The application process opens 2 April 2019 and closes on 31 July 2019 at 15:00. Successful Gr 6 applicants will be informed and will have to complete an academic assessment and individual interviews before final selection for the Junior Programme in 2020.

Once your child has been accepted into the Junior Programme of 2020, your child will have to commit to attend a year-long programme of weekend classes and submitting important documentation throughout the year, which forms part of the selection process.

Enrolment into the Junior Programme (Grade 7 - 2020) DOES NOT secure a scholarship for Grade 8.

Please read all the information below carefully before downloading the whole application form and submitting the application.

Criteria:

1. Only SA citizens can apply. Copy of SA birth certificate to be submitted with application.
2. Only Grade 6 learners can apply.
3. Scholars should score a minimum of 65% for Eng Home Language, Math and Physical Science in Term 4 of Grade 5 and Term 2 of Grade 6.
4. Only scholars within the KMF catchment area in the Western Cape may apply as scholars are required to attend classes at our weekly classes at the KMF offices.
5. NETT income per household **MAY NOT** exceed R15 000 per month.
6. All application forms to be hand delivered or posted. NO email or faxes accepted.
7. Deadline is strictly at 15:00 on 31 July 2019.
8. All required documents have to be attached and an application will be rejected should the required documents not be attached.
9. A valid cellular number or email address should be provided. We will send out a bulk email and sms to successful candidates to inform them of the assessment date. If you do not attend the assessment, your application will not be processed.
10. KMF **DO NOT** contact unsuccessful candidates and if you have not received any correspondence within 14 working days after close of the applications, your application was successful. KMF is not obliged to give reason for an unsuccessful application.
11. All assessments and classes are presented in English medium. The assessor will, however, make note if the scholar is not English Home Language.

Process:

1. All applications are reviewed and all requirements are checked.
2. Successful applicants are informed via email / SMS with a date, venue and time for an academic assessment.
3. Scholars are assessed in Cape Town.
4. Successful scholars are informed to attend a personal interview at KMF offices.
5. Group session with all scholars are held at KMF offices.
6. Orientation for new students for the Junior Programme is held at the KMF offices where the selection process will be explained which will take place during the Junior Programme.

Junior Scholar Programme Application Form

The application and required supportive documentation should reach the Kay Mason Foundation no later than 15:00 on 31 July 2019 at the Kay Mason Foundation offices:

- **By hand:** Unit 2, Omnipark, 102 Edward Street, Bellville (see attached map and directions)
- **Via post:** PO Box 4893, Tygervally, 7536

*No email or fax applications will be accepted.
Incomplete applications will be rejected.*

Required Documents - All these documents must be attached to the Application form

No	Description	For Office Use
1	A certified copy of the Scholar's birth certificate Only SA citizens can apply.	
2	Certified copies of parents and / or guardians Identity documents. Only SA citizens can apply. If parents have been divorced or separated, please provide an affidavit / divorce decree. Certified copies of death certificate(s) if a parent or legal guardian is deceased.	
3	Grade 5, Term 4 Report	
4	Grade 6, Term 2 Report Learner has to score 65% for Eng HL, Math and Natural Science.	
5	Proof of household income: R15 000 NETT income per month per household	Payslip for all persons contributing financially to household.
		Proof of pension income statement
		Proof of grant / SASSA payments
		Proof of child support
		If you have your own business, please provide income tax statements and 3 months bank statements.
		If unemployed, please provide an original affidavit stating reasons and period of unemployment.
6	3 Month's bank statements must be provided. All bank statements from all banks where accounts are held.	
7	Proof of residence	

1. Personal Information of Scholar

Surname/ Last name: As on birth certificate													
Name/s: As on birth certificate													
I.D Number													
Date of Birth													
Gender			Race Group <i>For BEE purposes</i>										
Home Language													
Home Address of where learner is staying:													
												Postal code	
E-Mail Address of parent or guardian to contact with results. Must be available at all times.													
Home Telephone Number	Code												
Cellular Number of parent or guardian to contact with results. Must have WHATSAPP or SMS.													
School Information													
Current Grade													
Name of School													
Leadership Roles Current or previously held in Grade 5 or 6													
Sport Activities at school only in Grade 6													
Community Involvement e.g. Reading to elderly, cleaning at aftercare													
Cultural Activities Only in Grade 6													
Special Awards/Achievements Only for Grade 5 and 6													

2. Personal Information of Biological Father:

- If a child's biological father is not contributing financially or emotionally in the child's life, please indicate under Surname: N/A
- If a child's biological father has passed away, please indicate under Surname: Deceased
- If parents are divorced, please provide a certified copy of the divorce decree.

Signature of biological father _____

Surname / Last name												
Name/s												
I.D Number												
Marital Status to biological mother.	Married				Separated/ Divorced				Never Married			
E-Mail Address												
Contact Details	Home Telephone Number						Cellular Number					
Home Address If different from child.												
										Post Code		
Employed	Yes				No				Pensioner			
Employment Details	Employer:											
Please attach copy of proof of salary or wages.												
	Job Title:						Department:					
	Telephone Number:											
Unemployment	If you are unemployed but have applied for a SASSA Grant – please attach a SASSA letter confirming your grant and amount. Please provide an affidavit with reasons for and period of unemployment.											
Pensioner	If you are a pensioner and receives a pension, please attach proof.											
Casual Work	If you receive any money / fees for casual work, please provide a letter from the employer / partner confirming the status of your employment with contact details.											
Own business	Please provide income tax statements and 3 months' bank statements.											

3. Personal Information of Biological Mother's details:

- If a child's biological mother is not contributing financially or emotionally in the child's life, please indicate under Surname: N/A
- If a child's biological mother has passed away, please indicate under Surname: Deceased
- If parents are divorced, please provide a certified copy of the divorce decree.

Signature: Biological Mother

Surname / Last name												
Name/s												
I.D Number												
Marital Status to biological father.	Married				Separated/ Divorced				Never Married			
E-Mail Address												
Contact Details	Home Telephone Number						Cellular Number					
Home Address If different from child.												
											Post Code	
Employed	Yes				No				Pensioner			
Employment Details Please attach copy of proof of salary or wages.	Employer:											
	Job Title:						Department:					
	Telephone Number:											
Unemployment	If you are unemployed but have applied for a SASSA Grant – please attach a SASSA letter confirming your grant and amount. Please provide an affidavit with reasons for and period of unemployment.											
Pensioner	If you are a pensioner and receives a pension, please attach proof.											
Casual Work	If you receive any money / fees for casual work, please provide a letter from the employer / partner confirming the status of your employment with contact details.											
Own business	Please provide income tax statements and 3 months' bank statements.											

4. Personal Information of Guardian(s) details:

- If a child is living with one or more guardians, please complete the following for all the guardians who are legally responsible for the child.
- If a biological parent remarried and the stepfather / stepmother is a legal guardian, please complete the form below.

Signature of Legal Guardian

Surname												
Name/s												
Relationship Stepfather / Stepmother Aunt / uncle Grandfather / grandmother Other (cousin, etc)												
I.D Number												
Marital Status	Married				Separated/ Divorced				Never Married			
E-Mail Address												
Contact Details	Home Telephone Number						Cellular Number					
Home Address If different from child												
											Post Code	
Employed	Yes			No			Pensioner			Unemployed		
Employment Details Please attach copy of proof of salary or wages.	Employer:											
	Job Title:						Department:					
	Telephone Number:											
Unemployment	If you are unemployed but have applied for a SASSA Grant – please attach a SASSA letter confirming your grant and amount. Please provide an affidavit with reasons for and period of unemployment.											
Pensioner	If you are a pensioner and receives a pension, please attach proof.											
Casual Work	If you receive any money / fees for casual work, please provide a letter from the employer / partner confirming the status of your employment with contact details.											
Own business	Please provide income tax statements and 3 months' bank statements.											

5. Financial background and family circumstances

Please list **ALL** persons dependant on family income and living in the home.

- Failure to provide proof of income will result in disqualification of the application.

Name and Surname	Age	Relationship to child applying for programme

Please list **ALL** persons contributing to the income of the family.

Gross monthly income includes pension, grants, child support, SASSA payments and any other support. Proof of income must be provided.

Gross income: Total amount earned / received before any deductions thus TOTAL earnings.

Nett income: Take home pay / the amount you actually receive after all deductions were made.

Name and Surname	Age	Relationship to Scholar	Type of Work	Employer Name	Gross Income	Nett Income
				Total Monthly Income		

Please list your **monthly** expenses:

Rent/Bond	R	Cell phone and / or telephone	R
Vehicle instalments	R	Accounts (clothing)	R
Electricity & Water	R	Clothing and toiletries	R
Insurance (household, cars, other)	R	Food	R
Loan/credit cards	R	Transport / fuel	R
Entertainment	R	Other	R
School fees, uniform, stationary	R	Other	R
		Total Expenses	R

6. Accommodation Information:

Please tick the appropriate block

House	Apartment / Flat	Room	Zinc Structure	Wendy house
Other – Please state				

7. Where did you hear about the scholarship?

At School	Brochure	Teacher	Website	Library
Social Media	Other – Please state			

8. Scholar Questions

These questions must be handwritten by the scholar in his/her own words.
Please write neatly and legibly. Add an extra page if more space is required.

Tell us about yourself and your family.
Why did you choose to apply for the KMF scholarship?
What, do you think, you will enjoy about KMF?
What, do you think, might be challenging about the KMF Junior Programme?

What are your top 3 strengths and weaknesses? Why do you say so?
What has been the most challenging and stressful situation that you ever had to deal with?

9. Signature

By signing below, I confirm that all information provided herein is true and correct to the best of my knowledge and that any misrepresentation will result in the rejection of this application.

Signature of person completing the application	Date
Relationship to scholar:	
Signature of Biological father	Date
Signature of Biological mother	Date
Signature of Legal Guardian(s)	Date

Map and Directions

Directions from Cape Town

- Take N1 North towards Paarl.
- Take Exit 23 (Durban Rd / Willie van Schoor)
- Turn left into Willie van Schoor and stay in the right lane.
- Turn right at the second traffic intersection into Bloemhof Rd.
- Turn right immediately into Edward Street.
- Omnipark will be on your left.

